

NORTH HILL PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING HELD ON 17TH APRIL 2023

Present:

Mary Budge – Chairman
Richard Randall – Vice-Chairman
Brian Ruby
Steven Sandercock
Mervyn Stephens
David Daniells
Courtney Walters
Ralph Hudson
Hayley Budge

In Attendance:

Mrs A Jones (Parish Clerk)
1 Member of the Public

The Parish Council meeting held in the Village Hall with the Chairman welcoming all present.

1. **To receive apologies** – Councillor Adrian Parsons, Prior Arrangement
2. **Members to declare any interests in items on the agenda or request dispensations** – None given
3. **Public comments on items on the agenda only** – None given.
4. **To receive and approve the minutes of the 13th March 2023 Full Council meeting** - Cllr S Sandercock has concerns regarding the minutes recorded from the last meeting in April Item 5/5.1, in relation to the Planning application Land North of Trewithy and the site visit made. Cllr Sandercock stated that the Cllrs which attended the site visit did not adhere to the original vote, recommendation and the Chairman and Vice-chairman should not have passed the recommendation set by Cornwall Council without voting from the Parish Council.
Minutes from 13th April 2023 proposed and agreed 1st Cllr M Stephens 2nd Cllr R Randall with a view to the above amendment. All Councillors in favour of the Chairman to sign
5. **Any matters arising from past minutes not on the current agenda** – Tree Planting 26th April at 10am – several volunteers have come forward to help along-side Coads Green School.
6. **To consider planning applications received from Cornwall Council by date of this meeting**
 - 6.1 PA23/01787 - Reserved Matters application following Outline approval PA21/03951 dated 1st September 2021 for a single agricultural worker dwelling (access, appearance, landscaping, layout and scale) Land North East of Trebartha Barton North Hill Launceston Cornwall PL15 7PD **Ref. No: PA23/01787** – 6 Councillors in Attendance, 5 Support, 1 objection comment submitted.
 - 6.2 Planning Applications 14.03.23 – 16.04.23 - No Further applications have been received.
7. **To Review Correspondence and to Agreed Responses Required**
 - 7.1 Limited Assurance Regime BDO Audit – to inform Councillors the Audit papers have been received and the Clerk has commenced with Year End and completion of the Certificate of Exemption.
 - 7.2 Tower Mint – Medal Order has been placed and waiting for delivery instructions.
 - 7.3 Coads Green Community – Coads Green Community Social Club has written to the Parish Council requesting a Grant for £430.00 to purchase a Kitchenette for the Jubilee Room. Councillors agreed and proposed 1st Cllr R Hudson 2nd Cllr D Daniells with 7 Councillors in favour 1 Councillor objecting

Sign & Date _____

Chairman

that the Parish Council are unable to provide any grants at this time and will happily reconsider in December when Grants are issued by the Parish Council.

- 7.4 Zurich Insurance – Defib North Hill will be covered for theft and damage if the lock is removed. The member of public in attendance will be contacting all in the village on the new system: the code will be displayed in the Telephone kiosk to gain entry, and the VET System (telephone) will no longer be in use once the system has expired in October.
- 7.5 CALC – Training available for Councillors, please let the Clerk know if anyone wishes to attend.
- 7.6 CALC 2023/2024 Membership Renewal – Councillors feel this is an invaluable service and wish to subscribe to the membership. NALC £62.45pa CALC £402.58pa Total £465.03 proposed 1st Cllr R Hudson 2nd Cllr C Walters with all Councillors in favour.
- 7.7 Martin Symons Closed Churchyard Grass Cutting 2023/2024 – Councillors wish to apply for this Grant towards the Closed Graveyard at £319.50 with a minimum of 3 cuts per calendar year between 1st April – 31st October. Proposed 1st Cllr H Budge 2nd Cllr M Stephens with all Councillors in favour.
8. **To review action and approve the clerks report**
- 8.1 Kompan Play Area – The Clerk has contact Kompan as it is felt the issues with the roundabout should be covered by the warranty, Kompan wish for photographic/video evidence. Zip Wire to be removed by Cllr Daniells and sent off by Cllr Ruby to be routinely maintained with Cllr Daniells replacing this – Zip Wire out of action for 3 weeks. Councillors opted for 2 seating options 1 x octagonal seating 8 = £560.00 1 x Picnic bench seating 5 with 1 disabled wheel chair space= £445.00 total £1005 plus VAT from NBB Recycled Furniture 25-year Guarantee Maintenance free 100% Recycled with 120 million plastic Bottles. Councillors wish to carry out a trial period with no additional bins, poster to be created requesting all rubbish to be taken home. To be reviewed later in the year, proposed 1st Cllr H Budge 2nd Cllr R Hudson with all Councillors in favour of the above.
- 8.2 Elan City Speed Signs – Cormac are happy to install posts with no charge to the Parish Council as they are pleased to work with Parish Councils with such initiatives. Cllr H Budge to forward locations of the posts to the Clerk.
- 8.3 Play Area Inspection - Play Area inspection is due during April; however, the Parish Council have been undercharged for several years as the Toddler Play Area should invoiced separately, invoicing for the toddler area will commence as from 2024. Works have been carried out by R Hosking at £80.00 on the Chestnut tree within the Toddlers Play Area due to Health and Safety Issues. Proposed 1st Cllr H Budge 2nd Cllr R Randall with all Councillors in favour.
9. **Approval of the list of payments for April 2023 & to receive March/April 2023 bank statements**
- Rob Hosking £80.00
 - CALC/NALC Membership £465.03
 - NBB Recycled Furniture £1005.00 plus VAT
 - Balance of North Hill Parish Council HSBC Account as of 17th April 2023 £20041.32
- Proposed 1st Cllr R Hudson 2nd Cllr M Stephens with all Councillors in favour.
10. **To review and discuss 2022/2023 Audit**
- 10.1 Certificate of Exemption – The Parish Council has an annual gross income for 2022/2023 of £24224.00 and an annual gross expenditure for 32022/2023 of £24589.00 and therefore did not exceed £25,000.00 and wish to certify ourselves as exempt from a limited assurance review under the section 9 of the Local Audit Regulations 2015 Proposed Certificate of Exemption 1st Cllr R Randall 2nd Cllr R Hudson with all Councillors in favour.

Sign & Date _____

Chairman

- 10.2 G Pollard Accountant – Clerk has contacted Mr Pollard and is happy to continue Auditing the Parish Councils accounts at the same price as previous years at £75.00. Clerk will hand deliver accounts shortly.
11. **To Review Monthly Budget Reconciliations** – Councillors reviewed the monthly Budget Reconciliations and proposed to accept 1st Cllr R Hudson 2nd Cllr M Stephens with all Councillors in favour.
12. **To Review Monthly Rag (Red, Amber, Green)** – given to Councillors for their information.
13. **Report From Cornwall Council Ward Member Councillor Parsons** – information given to Councillors.
14. **Items For Inclusion at The Next Meeting –**
Tenders for Repairs to Play Area
Cemetery
Congdons Shop layby resurfacing.
Any further items to be given to the Clerk 10 days prior to the next meeting ensuring items are on the Agenda.
15. **Date & Time of Next Meeting:** Monday 15th May 2023 At 7.30pm APM, AGM and FCM

Meeting Closed at 2120.

Sign & Date _____
Chairman